



GOVERNMENT OF THE DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY
CONTRACTS AND PROCUREMENT ADMINISTRATION



DETERMINATION AND FINDINGS
for
SOLE SOURCE PROCUREMENT

Caption: FACES.Net Maintenance and Support Services

Contractor: Deloitte Consulting

Contract Number: CFSA-10-C-0058

Contract Amount: \$3,959,566.40

FINDINGS

1. Authorization

27 DCMR 1702, Section 1702.3, D.C. Official Code § 2-303.05(a)(1)

2. Minimum Need:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), has the following minimum need:

A Contractor to provide maintenance and support of the current client-server, FACES and maintenance and support for its web-based Statewide Automated Child Welfare Information System (SACWIS), named FACES.NET. The proposed period of performance for this modification to Option Year Two (2) is August 1, 2015 through July 31, 2016.

3. Estimated Reasonable Cost

\$3,959,566.40

4. Facts Which Justify Sole Source Procurement:

The Government of the District of Columbia Child and Family Services Agency (CFSA) has a minimum requirement to maintain and support CFSA's client server FACES and its web-based Statewide Automated Child Welfare Information System (SACWIS), named FACES.NET.

Deloitte is the only entity capable of meeting the District's minimum need during the proposed period of performance because they are familiar with the requirements of CFSA's web-based Statewide Automated Child Welfare Information System (SACWIS), named FACES.NET and do not require a transition period, secondly CFSA is in the process of completing a competitive procurement for FACES.Net maintenance and support but must ensure continued support of FACES.Net to avoid any service interruption to CFSA's Social Workers, staff and the youth and families it serves.

Responsibility:

The Contracting Officer finds the Contractor to be responsible, as defined in Title 27, Chapter 22 of the District of Columbia Municipal Regulations. In determining Contractor responsibility, the Contracting Officer found:

- a) The Contractor has adequate financial resources to perform the proposed contract, or the ability to obtain them.
- b) The Contractor is capable of complying with the required scope of services for the provision of the services specified in the proposed contract, considering all existing commercial and governmental business commitments.
- c) The Contractor has a satisfactory performance record, as confirmed by the performance reviews conducted by CFSA's Child Information System Administration (CISA).
- d) The Contractor does not appear on the Lists of Parties Excluded from Federal Procurement or Non-Procurement Programs, nor is the Contractor the subject of a pending or completed suspension or debarment action by the District of Columbia's Office of Contracting and Procurement.
- e) The Contractor is not known to be in violation of any of the laws or regulations applicable in the District of Columbia and Tax Verification Certifications from the District of Columbia Office of Tax and Revenue and Department of Employment Services are on file, certifying that the Contractor has met its tax obligations in the District.
- f) The Contractor has a satisfactory record of integrity and business ethics.
- g) The Contractor has the necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them, to provide services as specified in the proposed contract.
- h) The Contractor has the necessary materials, facility and staff, or the ability to obtain them, to provide services as specified in the proposed contract.
- i) The Contractor is otherwise qualified and eligible to receive an award under applicable law.

5. Price Reasonableness:

The Contracting Officer finds the Contractor's prices to be reasonable, as defined in 27 DCMR §§ 1206, 1624, 1625 and 3307. In determining Contractor reasonableness, the Contracting Officer found:

- a) The cost to provide FACES.Net maintenance and support services is generally recognized as ordinary and necessary for providing these services to assist CFSA staff, contractors and children, youth and families served by CFSA.

b) The Contractor has displayed evidence of sound business practices, adherence to restraints and requirements imposed by generally accepted sound business practices, Federal and District laws and regulations, contract terms and specifications.

Findings are based on information obtained by CFSA's Contracts and Procurement Administration.

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer